

FICRA

FOX ISLAND COMMUNITY & RECREATION ASSOCIATION

2010 FICRA Fair

Nichols Community Center, 690 9th Avenue, Fox Island, WA

Saturday, August 14th, 2010 Fair hours: 11:00am to 4:00pm

Dear FICRA Fair Participant,

Welcome to the 2010 FICRA Fair! We are happy you have decided to have a booth. Here are some guidelines to help you have a successful Fair experience. Some of our policies have changed this year, so please read carefully.

All booth spaces are 10' x 10'. FICRA members are allowed one Fair booth per paid family membership. The fee for non-members is \$25.00 per booth. Additional booths are available at \$25.00 each. You must provide all supplies needed to run your booth, including tables, chairs, canopies, umbrellas and any other supplies.

All food and beverage vendors, including those who sell home-prepared food or food cooked on-site are required to follow the food safety regulations set forth by the Pierce County Health Department regarding temporary food establishments:

<http://www.tpchd.org/page.php?id=78>

Booth spaces are now pre-assigned, and may only be reserved by paying in advance. Please visit our website at: <http://www.foxisland.net/ficra-fair-map.pdf> to choose your booth space number. Booth selections are not guaranteed until your payment, desired booth number, and signed vendor application is received by FICRA, *and* you receive an email confirmation of your booth number.

Pre-paid vendors may set up their pre-assigned booth space on Friday, August 13th between 6:00pm and 8:00pm. Someone will be available to direct you to your pre-assigned space. You will still be required to check in on Saturday morning. The gates will be locked at 8:00pm. FICRA is not responsible for any theft or damage of any materials, merchandise or equipment left on-site overnight.

Check in will be Saturday morning between 8:00 AM and 11:00 AM. Please see Attendant for check in prior to setting up your booth. Booth set up must be complete by 10:45am Saturday, August 14th and vehicular access to the fairgrounds will be closed promptly at 11:00am. Please be courteous to neighboring vendors who are also setting up. Unload and immediately move your vehicle to the vendor parking area before setting up your booth.

All vendors shall pay a percentage of their gross sales receipts to FICRA: 10% for adults, 5% for children. Please price your items in such a way that you can absorb this vendor fee in your booth sales. We do not provide change so we ask that you supply your own.

Upon check in, a numbered envelope will be given to you in which to put your gross sales commission to FICRA. The number on the envelope is also your pre-assigned booth space. Before you leave the property on Fair day, turn in your envelope with your commission included, 10% for adults, 5% for children, to Attendant.

You may park your vehicle along the edge of the baseball field, opposite the Beer Tent. However, you will NOT be able to move your vehicle until after 4:00pm when the event is over. If you park on the street, please do not park in front of the building as we want to keep those spaces free for fair visitors. Please dismantle your booth Saturday afternoon, and clean up and haul away all materials, including any trash you or your customers may have generated during the day in and around your booth area.

**YOU MUST SUPPLY YOUR OWN GARBAGE BAGS AND CANS
AND REMOVE YOUR TRASH BEFORE YOU LEAVE THE GROUNDS.**

There are no refunds for cancellations or no shows.

The FICRA Fair is our principal fund raising activity to raise money for the continued maintenance and operation of the Nichols Community Center and helps provide ongoing recreational opportunities for Island residents. If you have any questions, please call Lise' Ohlson at 253-549-2701 or email: ficra@foxisland.net

Booth Number (s) Requested _____

Commission Paid : \$ _____

2010 FICRA (Fox Island) Fair Vendor Application

Information: ficra@foxisland.net 253-549-2701

Contact Name(s): _____

Business Name (if applicable): _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: (_____) _____ Email: _____

(Please provide a valid email address for confirmation of your application.)

Is this an Adult or a Children's booth? _____ (Indicate "Adult" or "Child")

Please list the item(s) you wish to sell/promote. If you change your item(s), you must notify FICRA immediately.
Game vendors please describe your game:

Vendor applications will be screened by the FICRA Fair organizing committee, all applications are subject to approval.

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Please print this form, sign it, and return it with your payment. Make your check or money order, payable to "FICRA", and mail to:
FICRA Fair
PO Box 581
Fox Island, WA 98333

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<http://www.tpchd.org/page.php?id=78>

Total amount enclosed \$ _____

Signature _____

Date _____